

**CODE OF CONDUCT**

***For the South Gippsland Landcare Network***

**Preamble**

Each Landcare Victoria Inc. Member Group is required to have a documented code of conduct which covers child safety, bullying, sexual harassment and respect (see LVI Rule 17.15).

Adoption of the LVI Code of Conduct or a similar code covering these issues will satisfy this requirement. This forms part of the LVI Rules adopted at the 2018 LVI AGM and approved by Consumer Affairs as at 9 May 2018.

The Landcare Victoria Inc. Rules are not intended to cover the day-to-day operations of groups but where they apply to the Member Group they are a condition of membership and are legally binding.

SGLN have developed this Code of Conduct for SGLN members.

All members of, and volunteers with, the South Gippsland Landcare Network (SGLN) will:

* Actively support the Mission and Vision of the SGLN
* Respect and comply with all the SGLN’s policies and procedures
* Behave with integrity and honesty in a way that upholds the reputation of the SGLN
* Work within the boundaries of the position description
* Always act with sufficient care to ensure the safety of all, including your own
* Treat everyone with respect and courtesy and without harassment
* Maintain confidentiality and always use appropriately any information obtained whilst undertaking activities on behalf of the SGLN – even after leaving the SGLN
* Disclose, and take steps to avoid, any conflict of interest
* Use resources and equipment in a safe and appropriate manner
* Speak publicly (including to media) on SGLN matters only if this is in your allocated role
* Participate in meetings and training as required
* Perform assigned duties as well as possible taking into account skills, experience, qualifications and position
* Request assistance when needed to undertake an activity competently
* Comply with lawful and reasonable requests
* Act in accordance with all applicable Australian laws
* Not provide false or misleading information
* Not be under the influence of alcohol or drugs while undertaking assigned duties
* Adhere to all occupational health and safety procedure and practices of the SGLN
* Adhere to all accounting procedures and practices of the SGLN.

I have read and understood the terms of the Code of Conduct. By signing this document, I agree to be bound by these terms during my activities on behalf of the South Gippsland Landcare Network.

Print full name

Signature Date

Supervisor’s name

Signature Date

DISCLAIMER: The information contained in this Code of Conduct was taken from the template provided in the Landcare Victorian Inc *Landcare Volunteer Management Manual* 2016. Produced by SGLN, 2018.