



# CODE OF CONDUCT

*For the South Gippsland Landcare Network*

All members of, and volunteers with, the South Gippsland Landcare Network (SGLN) will:

- Actively support the Mission and Vision of the SGLN
- Respect and comply with all the SGLN's policies and procedures
- Behave with integrity and honesty in a way that upholds the reputation of the SGLN
- Work within the boundaries of the position description
- Always act with sufficient care to ensure the safety of all, including your own
- Treat everyone with respect and courtesy and without harassment
- Maintain confidentiality and always use appropriately any information obtained whilst undertaking activities on behalf of the SGLN – even after leaving the SGLN
- Disclose, and take steps to avoid, any conflict of interest
- Use resources and equipment in a safe and appropriate manner
- Speak publicly (including to media) on SGLN matters only if this is in your allocated role
- Participate in meetings and training as required
- Perform assigned duties as well as possible taking into account skills, experience, qualifications and position
- Request assistance when needed to undertake an activity competently
- Comply with lawful and reasonable requests
- Act in accordance with all applicable Australian laws
- Not provide false or misleading information
- Not be under the influence of alcohol or drugs while undertaking assigned duties
- Adhere to all occupational health and safety procedure and practices of the SGLN
- Adhere to all accounting procedures and practices of the SGLN.

I have read and understood the terms of the Code of Conduct. By signing this document, I agree to be bound by these terms during my activities on behalf of the South Gippsland Landcare Network.

Print full name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_