

**Board recommendations to amend specific clauses of the “Statement of Purpose & Rules”**

#	Clause # & particulars	Current clause	Recommended changes
1	<b>8</b> Application for membership	(2) (a) President	(2) (a) President/Chair
2	<b>17</b> Register of members	<p>(1) The Secretary must keep and maintain a register of members that includes—</p> <p>(a) for each current member—</p> <p>(i) the member's name;</p> <p>(ii) the address for notice last given by the member; phone number and email;</p> <p>(iii) the date of becoming a member;</p> <p>(iv) any other information determined by the Board;</p> <p align="center">and</p> <p>(b) for each former member, the date of ceasing to be a member.</p> <p>(2) Any member may, at a reasonable time and free of charge, inspect the register of members, subject to rule 65.</p>	<p>(1) The Secretary with the Network co-ordinator must ensure that a register of membership is maintained—</p> <p>(a) for each current membership—</p> <p>(i) the member's name;</p> <p>(ii) the address for notice last given by the member; phone number and email;</p> <p>(iii) the date of becoming a member;</p> <p>(iv) any other information determined by the Board;</p> <p align="center">and</p> <p>(b) for each former member, the date of ceasing to be a member.</p> <p>(2) Any member may, at a reasonable time and free of charge, inspect the register of members, subject to rule 65</p>
3	<b>30</b> Minutes of AGM	(1) The Network Coordinator is the Minute Secretary for the Board and must ensure that minutes are taken and kept of each general meeting	(1) Network Co-ordinator or Secretary is the Minute Secretary and must ensure that minutes are taken and kept for each AGM as well as each General Meeting of the Board
4	<b>34</b> Composition of board	(c) Secretary/treasurer (d) up to 7 general members to a max of 10 Board members	(c) Secretary, (d) Treasurer (e) up to 6 general members to a max of 10 Board members

5	37 Secretary	<p>(1) The Secretary must perform any duty or function required under the Act to be performed by the secretary of an incorporated Association.</p> <p>(2) The Secretary must work with Network to —</p> <p>(a) maintain the register of members in accordance with rule 17; and</p> <p>(b) keep custody of the common seal (if any) of the SGLN and, except for the financial records referred to in rule 60, all books, documents and securities of the SGLN in accordance with rules 65, and</p> <p>(c) subject to the Act and these Rules, provide members with access to the register of members, the minutes of general meetings and other books and documents; and</p> <p>(d) perform any other duty or function imposed on the Secretary by these Rules.</p> <p>(3) The Secretary must give to the Registrar notice of his or her appointment within 14 days after the appointment.</p> <p>(4) The Network Coordinator is the Minutes Secretary and Ex- Officio member of the Board. The Network Coordinator will be responsible for mailing out of all minutes, notices, agenda and report.</p>	<p>(1) The Secretary must perform any duty or function required under the Act to be performed by the secretary of an incorporated Association.</p> <p>(2) The Secretary must work with <b>the Network Coordinator to —</b></p> <p>(a) maintain the register of members in accordance with rule 17; and</p> <p>(b) keep custody of the common seal (if any) of the SGLN and, except for the financial records referred to in rule 60, all books, documents and securities of the SGLN in accordance with rules 65, and</p> <p>(c)subject to the Act and these Rules, provide members with access to the register of members, the minutes of general meetings and other books and documents; and</p> <p>(d) perform any other duty or function imposed on the Secretary by these Rules.</p> <p>(3) The Secretary must give to the Registrar notice of his or her appointment within 14 days after the appointment.</p> <p>(4) The <b>Network Co-ordinator is one of the Minute Secretaries</b> and Ex- Officio member of the Board. The Network Coordinator will be responsible for mailing out of all minutes, notices, agenda and report.</p>
6	38 Treasurer	<p>(1) The Treasurer shall work with the Network Coordinator to—</p> <p>(a) receive all moneys paid to or received by the SGLN and issue receipts for those moneys in the name of the SGLN; and</p>	<p><b>(1) The Treasurer shall review all work undertaken by the Network Co-ordinator to ensure that—</b></p> <p><b>(a) all moneys are paid to or received by the SGLN and issue receipts for those moneys in the name of the SGLN; and</b></p>

		<p>(b) ensure that all moneys received are paid into the account of the SGLN within 5 working days after receipt; and</p> <p>(c) make any payments authorised by the Board or by a Board general meeting of the SGLN from the SGLN's funds; and</p> <p>(d) ensure cheques and EFT payments are co-signed/authorised by either 1 Board member or Network coordinator.</p> <p>(2) The Treasurer must—</p> <p>(a) ensure that the financial records of the SGLN are kept in accordance with the Act; and</p> <p>(b) coordinate the preparation of the financial statements of the SGLN and their certification by the Board prior to their submission to the annual general meeting of the SGLN.</p> <p>(c) be the Chair of the Finance sub committee.</p> <p>(3) The Treasurer must ensure that at least one other Board member has access to the accounts and financial records of the SGLN.</p>	<p>(b) all moneys received are paid into the account of the SGLN within 5 working days after receipt; and</p> <p>(c) any payments authorised by the Board or by a Board general meeting of the SGLN from the SGLN's funds; and</p> <p>(d) cheques and EFT payments are co-signed/authorised by either 1 Board member or Network coordinator.</p> <p>(2) The Treasurer must work with the Network Co-ordinator to—</p> <p>(a) ensure that the financial records of the SGLN are kept in accordance with the Act; and</p> <p>(b) coordinate the preparation of the financial statements of the SGLN and their certification by the Board prior to their submission to the annual general meeting of the SGLN.</p> <p>(c) be the Chair of the Finance sub committee.</p> <p>(3) The Treasurer must ensure that at least one other Board member has access to the accounts and financial records of the SGLN.</p>
7	<b>44</b> Election of office Bearers	(1) (c) Secretary/Treasurer	(c) Secretary (d) Treasurer
8	<b>49</b> Meetings of Board	(2) Chairman	(2) Chair
9	<b>60</b> Financial Records	<p>(3) The Treasurer must keep in his or her custody, or under his or her control—</p> <p>(a) the financial records for the current financial year; and</p> <p>(b) any other financial records as authorised by the Board.</p>	<p>(3) The Treasurer and the Network Co-ordinator must keep at the registered office, within their custody and under his or her control—</p> <p>(a) the financial records for the current financial year; and</p> <p>(b) any other financial records as authorised by the Board.</p>